

Corte Madera Larkspur Annual Fourth of July Parade

129 Corte Madera Town Center

Corte Madera, CA 94925

415-924-0441

To: _____

Your Parade Number is: _____

Thank you for participating in our 2018 Corte Madera Larkspur Annual Fourth of July Parade! We hope this information will help answer any questions or concerns you might have. If not, please call Julie at 415-924-0441.

Please advise EVERYONE associated with your entry that you are strictly **prohibited from throwing anything from your vehicle** (this includes candy, coupons, toys, etc.). This is a requirement of our insurance carrier.

Please note that **any vehicle taller than ten feet MUST enter the staging area from the second driveway** to avoid hitting the solar panels at the Redwood parking lot. Please relay this message to the driver of your vehicle. Any damage to the solar panels or any other property will be your responsibility to repair.

Please note that the staging area does not have any room for parking. Please **park in the large east lot and walk to the staging area**. You may drop off and unload in the staging area, but may not leave your vehicle unattended. Please share this information with EVERYONE associated with your entry.

Please advise EVERYONE associated with your entry the **name of your organization and your entry number** (that is contained on this form). This information is required to obtain access to the staging area.

The Parade will leave Redwood High School **promptly at 10:30am on Wednesday, July 4**. You may arrive at Redwood High School anytime after 8:30 a.m., but everyone should be in position by 10:00 a.m. Those not in position at this time risk losing their position in the Parade.

UPDATED STAGING AREAS:

- **All police and fire entries will be staged on Doherty Drive to the west of the Tamalpais District parking lot.**
- **Dignitaries will be staged at the Carlisle Building parking lot at 375 Doherty.**
- **Units with large trucks will be staged along the circle of the West parking lot. The units will be merged into parade once moving, please allow units to merge.**
- **A few units will be staged in the East parking lot at Redwood High School. These units will be merged into parade once moving, please allow units to merge.**

Enclosed is a map which indicates where you are to place your unit. The Parade Marshals will help you. Please review the map. **If you are meeting your unit at Redwood High School, please try to carpool if possible, otherwise you can park your car in Piper Park, Hall Middle School, Tamiscal School, the parking lots off of William Ave behind the school at Redwood High School or any legal parking in the surrounding areas.**

You will need to make two signs with your Parade Number on each sign and place them on each side of your entry. They need to be large enough to be visible to the judges and announcers – 8-1/2 by 11 sheets with large bold numbers will work. Please inform your participants of this Parade Number and the name of your entry so they can be directed to your space.

Be ready to **roll** when you hear the **fire horn or the Parade Marshals signal you to start moving**. The Parade Marshals will guide you out of the parking lot

DO NOT PARK IN ANY AREAS THAT ARE INDICATED AS “NO PARKING ZONES” UNLESS DIRECTED BY A PARADE MARSHAL.

CLOSE THE GAP! Gaps in the Parade ruin everyone’s enjoyment! This year we are putting in place a plan to close the gaps to keep the Parade moving. The success of this plan depends on your cooperation. If you are aware of a gap developing between you and the contingent ahead of you, **SPEED UP!**

Our **Judges** will be in front of **Red Robin in Larkspur on the righthand side of the street in the next block from the Left Bank Restaurant** (which is at the intersection of Ward Street and Magnolia). Our **announcers, Tucker Rivers in Larkspur will be located at the same location as the Judges in Larkspur, and Tom Malvino in Corte Madera** will be in front of the Corte Madera Community Center. There will be reviewing stands at these places and if you wish to perform at these sites, your performance should not exceed one minute in length.

Remember the Parade ends at the Corte Madera Town Center. There is no water available at Redwood High School for you or animals.

As this is our Independence Day Parade, we would like to ask all entries to carry a flag.

We look forward to seeing you on July 4th, and if you have any questions, do not hesitate to call us. Thank you for participating and making this a great event for everyone.

Sincerely,

Julie Kritzberger
Fourth of July Parade Committee

